

SALES ROOM TERMS/CONDITIONS/INFORMATION

- Limit of one helper per table rented.
- Tables are non-transferable and cancellations must be in writing (**\$35 cancellation fee**) and received no later than **June 25, 2014**, for a refund.
- Set-up is from 10:00 a.m. to 12:00 p.m., Friday, October 17, 2014. Tables must be claimed by 12 p.m. that day or be forfeited.
- Only fashion dolls and/or other fashion doll items will be allowed.
- All items for sale must be visibly priced. Any restorations or known damage must be clearly marked.
- Receipts are mandatory for each sales transaction; please bring your own receipt books.
- Items commemorating the 2014 Ken®vention are prohibited from being sold by any person, business or group other than the 2014 Ken®vention Committee **and** by Mattel or its representatives.
- The 2014 Ken®vention Committee reserves the right to request the removal of items it deems objectionable or hazardous from display.
- Tables will be dressed with hotel linens.
- Dealers may not affix any item to any surface or structure of the salesroom or foyer. The maximum height of buildup from a tabletop is 5 feet.
- All dealers must have an Illinois Resale number, charge Illinois state sales tax and submit said taxes to the state. Information on an Illinois resale license will be sent along with the confirmation of your salesroom contract.
- Table location or preference is not guaranteed in the salesroom.
- All tables will be set in place and may not be moved.
- All sales tables will be attended by a seller at all times the sales room is open. Dealers will not pack up or break down tables prior to each selling session's closing time.
- **Only** the tables may be used for merchandise display. The areas to the front and sides of the table are to be kept clear, unless additional fees are paid.
- Name badges are to be worn at all times. Lost badges will incur a \$20 replacement fee.
- There is no smoking in the salesroom.
- Security will be provided in-room 24 hours a day beginning with set up and ending when tear down is complete, but without the liability and/or responsibility to the 2014 Ken®vention Committee, Sheraton Chicago O'Hare Airport Hotel, Mattel, Inc. or the He's A Doll! club.
- The 2014 Ken®vention Committee has the right to refuse or remove any person(s) from the salesroom for any reason(s).
- The salesroom will be open to convention attendees Friday and early Saturday morning. Public admission will be on Saturday 11am-4pm. Per agreement with the hotel, no room sales will be allowed after Thursday evening. All signs/advertising promoting room sales will be removed.
- I have read, understand and agree to the terms of this contract. My signature releases the 2014 Ken®vention Committee, Sheraton Chicago O'Hare Airport Hotel, Mattel, Inc. or the He's A Doll! club from any liability from any injury to myself or my assistants or losses of merchandise or personal property to myself or my staff while in attendance in the salesroom (both during show hours and when the show is closed.)
- I also understand that I, as a Dealer, am fully responsible to pay for any and all damages to property owned by the Sheraton Chicago O'Hare Airport Hotel, its owners or managers, which results from any act or omission of Dealer. Dealer agrees to defend, indemnify and hold harmless, the Sheraton Chicago O'Hare Airport Hotel, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from the Dealer's use of the property. Dealer's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Dealer, its agents, employees, and business invitees which arise from or out of the Dealer's occupancy and use of the exhibition premises, the Hotel or any part thereof. Any shipments sent to the Sheraton Chicago O'Hare Airport Hotel, will be charged accordingly for handling and/or storage.

Signature _____ **Date** _____

Name(print) _____

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SALES ROOM AGREEMENT FORM

Name _____ Reg # _____

Company Name _____

Address _____

City _____ State/Province _____

Zip/Postal Code _____ Country _____

Phone # _____ Cell Phone # _____

E-mail _____

Type of Merchandise (check all that apply)

☐ Vintage ☐ Collector Editions ☐ 1977-1989 ☐ 1990-Current ☐ Artist ☐ Other (Please Specify) _____

Names of helpers (you may have one helper per table rented. There is a \$15 fee for each non-registered helper.)

Name _____ Reg # _____ Name _____ Reg # _____

Name _____ Reg # _____ Name _____ Reg # _____

Name _____ Reg # _____ Name _____ Reg # _____

Do you have special needs regarding location in the salesroom? (Wheelchair access, etc) _____

Do you prefer to work from behind your sales table(s) or in front? ☐ Front ☐ Behind **This is NOT a guarantee.**

☐ Yes, I want electricity at my table ☐ Yes, I want a telephone line at my table.

Electrical and phone line fees will be paid directly to the hotel. Hotel contact and fee information will be sent to you with your confirmation.

Number of 6' X 30" tables _____ @ \$70 per table (**LIMIT OF 4 TABLES PER DEALER**) = \$ _____

Non-registered helpers _____ @ \$15 each = \$ _____

Total fees = \$ _____ Checks should be made payable to **He's A Doll!**

Make sure to make a copy of this form for your records. Send full payment and form to:



2014 Salesroom Agreement
c/o Lisa Koppelman-Elliott
N67 W 29280 Richter Rd.
Hartland, WI 53029

I HAVE READ AND AGREED TO ALL SALES ROOM CONDITIONS

SIGNATURE REQUIRED _____ DATE _____

Questions? Contact Sales Room Chair Ian Whiteside at: KenventionSalesroom@comcast.net